

**FAIRFIELD SOIL & WATER CONSERVATION DISTRICT
SUPERVISORS MEETING**

Date: August 11, 2016

Location: 831 College Avenue, Suite B, Lancaster, Ohio

Board of Supervisors in attendance: Mark Boving, Don Rector, Matt Reese, Tim White, Mike Wolfe

District Staff: Amy Boyer, Jonathan Ferbrache, Chris Holt, Chad Lucht, Tommy Springer

NRCS: Dave Libben, Brice Shaw

Meeting called to order at 5 p.m. by Mark Boving.

The minutes from the July 14, 2016, Board meeting were reviewed. *Mike made a motion to approve the minutes. Tim seconded. A vote was taken: all in favor. Motion carried.*

The financial report was reviewed. *Mike made a motion to approve the financial report. Tim seconded. A vote was taken: all in favor. Motion carried.*

RECEIPTS

4 plat books sold	\$ 80.00	Dist. Fund
Brad Tolbert – tile plan design fee	100.00	“ “
Mike Durst – drill rental (2.6 acres)	31.20	“ “
Fairfield County Airport – pesticide work	2,656.50	“ “
Star Ohio – interest (June)	65.71	“ “
Brooks Rice – deposit for drill rental	50.00	“ “
Violet Township – DESC funds (April – June 2016)	6,900.00	“ “
Liberty Township – DESC funds (32-16 & 27-16)	600.00	“ “
Walter Gabriel – tile plan design fee	100.00	“ “
FSWCD DCF fund – quarterly transfer of bills paid (4/1 – 6/30/16)	<u>892.22</u>	“ “
Total Receipts District Fund	\$11,475.63	

BILLS

Ink My Logo – Ck#5057 – 5,000 pencils for giveaways	1,286.78	Dist. Fund
Lancaster Eagle-Gazette – Ck#5058 – monthly newspaper subscription (August)	22.30	“ “
Nextel Communications – Ck#5059 - monthly cell bill (\$84.23 TSP; \$64.24 Phase 2 funds)	148.47	“ “
FSWCD DCF funds – Ck#5060 – quarterly transfer of receipts (April 1 – June 30, 2016)	<u>20,166.63</u>	“ “

Total Expenses District Fund \$21,624.18

Salaries (7/8 & 7/22)	L-1 23,484.82	Spec.Fund
Health Insurance	L-13 9,602.64	“ “
Life Insurance	L-13 36.00	“ “
Medicare	L-12a 315.96	“ “
PERS	L-11 <u>3,287.86</u>	“ “

Total Salaries & Benefits \$36,727.28

USPS – PO#5940 – stamps (100-\$.47; 60-\$.21)	L-2 59.60	Spec. Fund
Vinton Co. National Bank – PO#6078 – Visa bill (N. Drake, A. Boyer & M. Reese registration to 7/18-7/19 Summer Supervisor School in Columbus, OH)	L-9 375.00	“ “
Time Warner Cable – Blanket PO#6032 – business class service	L-5 359.97	“ “
BP America – added to Blanket PO#1799	L-2 <u>400.00</u>	“ “

Total Expenses Special Fund (Purchase Orders) \$1,194.57

PURCHASE ORDERS

Speedway SuperAmerica – Blanket PO#1824 7/19 Monthly fuel bill	L-2	\$99.73 <i>Current Balance \$149.89</i>
BP America – Blanket PO#1799 7/6 Monthly fuel bill	L-2	\$231.69 <i>Current Balance \$474.46</i>
AT&T – Blanket PO#1793 7/11 Monthly phone bill	L-5	\$48.48 <i>Current Balance \$162.10</i>
Time Warner Cable – Blanket PO#6032 7/13 Monthly business class service	L-5	\$119.99 <i>Current Balance \$239.98</i>

DISTRICT FUND BALANCES AS OF 7/31/16:

\$254,055.55	Total balance in District Account	
	\$153,241.75 - Balance in Star Ohio	
	\$100,813.80 - Balance in District Checking Account	
\$166,897.20	Amount to be used only for the following programs/grants/etc.:	
	\$31,202.27 - Sediment & Erosion Control Inspection Fees – RPC projects (Any unused amount is returned)	
	\$4,026.82 - Phase II Funds (County Commissioners)	
	\$572.90 – Amount that can be used for a project utilizing the following funds:	
	\$256.44 – Conservation Funds (Rager Fertilizer fine)	
	\$124.65 – Mall Wetland Sign Funds	
	\$191.81 – Land Lab Funds (Quail Unlimited donation)	
	\$2,255.84 – Clear Creek Funds	
	\$705.90 – Healthy Soils Mini-Grant (ODNR)	
	\$53,474.72 - Current Staff Liabilities (comp & vacation leave)	
	\$74,658.75 - Contingent Staff Liabilities (Unemployment–25% of prior year's salaries)	
\$87,158.35	Total undedicated funds	

PETTY CASH

Beginning Balance \$30.80
Ending Balance \$28.05

RECEIPTS

None

BILLS

Meijer - batteries \$ 2.75

SPECIAL FUND BALANCES AS OF 7/31/16:

Balance in Budgeted Appropriation Account - \$286,601.66
Balance in Special Account – \$252,651.35 (Actual Cash)

2016 STATE MATCH

Amount allocated - \$197,454.00

Received to date - \$197,454.00

Outstanding balance (to be received in 2015/2016) - \$0

Special Fund Account Balances

L-1 Salaries \$164,782.28
 L-2 Supplies \$7,404.83
 L-3 Equipment \$7,187.33
 L-4 Repair & Maintenance \$447.67
 L-5 Contract Services \$1,612.22
 L-6 Rentals/Lease \$13,120.00
 L-7 Specialized Services \$3,800.00
 L-8 Scholarship \$0
 L-9 Travel Reimbursement \$6,115.02

L-10 Advertising \$3,591.25
 L-11 PERS \$23,469.59
 L-12 Worker's Comp. \$1,521.45
 L-12a Unemployment \$10.00
 L-12a Medicare \$2,613.58
 L-13 Health Insurance \$50,723.64
 L-13 Health Insurance EAP \$0
 L-13 Life Insurance \$202.80

Vacation, Sick & Comp Leave Balances (as of 7/22/16)

	<u>Sick Leave</u>	<u>Vacation Leave</u>	<u>Comp Leave</u>
Amy Boyer	891.48	436.33	16.25
Nikki Drake	883.95	411.20	12.88
Jonathan Ferbrache	180.7	254.70	9.63
Christina Holt	633.63	419.58	2
Chad Lucht	2,235.51	380.40	18
Tommy Springer	639.34	110.95	2

“Dedicated Conservation Fund”

Vinton County National Bank

RECEIPTS

Vinton Co. National Bank – checking account interest (June)	\$ 26.13
FSWCD Chase Bank – quarterly transfer of receipts (4/1-6/30/16)	20,166.63
Total Receipts	\$ 20,192.76

BILLS

FSWCD Chase Bank – Ck#1011 - reimb. bills paid (4/1-6/30/16)	892.22
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DEDICATED CONSERVATION FUND BALANCE AS OF 7/31/16:

\$231,262.78	Total Cash Balance
\$717.69	- Interest Earned
\$15,380.37	- GPS/GIS Service Funds from Fairfield County Utilities (Water Valve)
\$8,000.00	- GPS/GIS Service Funds from Violet Township (Curb Inlets, Structures, Storm Piping Size)
\$14,318.38	- Pesticide Application
\$59,686.35	- Engineering Program Funds
\$133,159.99	- Urban Program Funds

There were no public comments.

Candidates for supervisor election have been set and ballots have been received. Absentee voting starts on August 18.

Dave gave his NRCS report. He has six new preapproved CSP contracts with the potential of getting one or two more. Brice has been working on CRP renewals. There was a national review team at the office on Monday to review 2014/2015 EQIP & CSP programs (Dave learned they were coming the Friday before).

The Annual Meeting/Banquet was discussed. Each board member was given 10 tickets to sell. Deadline for reservations is Friday, September 2.

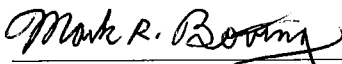
The October board meeting falls during the week of the Fairfield County Fair. Amy discussed moving it the Thursday, October 6. *Mike made a motion to move the October board meeting to October 6. Don seconded the motion. A vote was taken: all in favor.* Motion carried.

Tommy discussed the purchase of a new grass drill to replace the Great Plains 705. He explained the differences in pricing and equipment. Larry Hoover of Millersport Agri Service had concerns on limitations. Tommy will contact Larry Hoover and discuss further.

Matt Reese joined the meeting at 5:22 p.m.

Jonathan discussed the Agreement for Storm Water Management Program Services between the Fairfield SWCD, Board of Fairfield County Commissioners and Violet Township Board of Trustees which has been approved by Jason Dolin, Assistant Prosecutor. This is a revised agreement to replace the one signed in 2003 and spells out what we have been doing that was not in the original agreement. The original agreement allowed the SWCD to receive \$5,000 each year. This agreement will allow the SWCD to receive \$7,000 from the Fairfield County Commissioner's General Fund and \$7,000 from Violet Township. *Don made a motion to approve and sign the agreement (Resolution #2016-0811-01). Matt seconded the motion. A vote was taken: all in favor.* Motion carried.

Tim made a motion to adjourn the Board meeting at 5:44 p.m. Matt seconded. A vote was taken: all in favor. Motion carried.

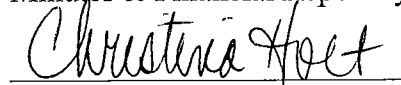


Mark Boving, Chair



Don Rector, Secretary

Minutes & Financial Report by:



Christina Holt, Administrative Assistant