

**FAIRFIELD SOIL & WATER CONSERVATION DISTRICT
SUPERVISORS MEETING**

Date: July 14, 2016

Location: 831 College Avenue, Suite B, Lancaster, Ohio

Board of Supervisors in attendance: Mark Boving, Don Rector, Tim White, Mike Wolfe
(Matt Reese was unable to attend)

District Staff: Amy Boyer, Nikki Drake, Chris Holt

NRCS: Dave Libben, Brice Shaw

Meeting called to order at 5 p.m. by Mark Boving.

The minutes from the June 9, 2016, Board meeting were reviewed. *Tim made a motion to approve the minutes. Don seconded. A vote was taken: all in favor.* Motion carried.

The financial report was reviewed. *Mike made a motion to approve the financial report. Tim seconded. A vote was taken: all in favor.* Motion carried.

RECEIPTS

2 plat books sold	\$ 40.00	Dist. Fund
100 flags sold	10.00	“ “
Mike Durst – deposit for no-till drill rental	50.00	“ “
Mike Wolfe – fee for tile as-built plan survey (Lehman)	50.00	“ “
Star Ohio – interest (May)	64.28	“ “
Craig Goodman – drill rental (30.5 acres)	<u>366.00</u>	“ “
Total Receipts District Fund	\$580.28	
ODA – June state match payment	14,176.00	Spec. Fund
Total Receipts Special Fund	\$14,176.00	

BILLS

Peter Blades – Ck#5053 – remaining sediment & erosion control inspection fee (New England Acres Section 4)	2,964.63	Dist. Fund
Sun Graphics – Ck#5054 – 5,000 tree info guides for tree giveaways	561.64	“ “
Lancaster Eagle-Gazette – Ck#5055 – monthly newspaper subscription (July)	22.30	“ “
Nextel Communications – Ck#5056 - monthly cell bill (\$84.22 TSP; \$64.23 Phase 2 funds)	<u>148.45</u>	“ “
Total Expenses District Fund	\$3,697.02	
Salaries (6/10 & 6/24)	L-1 23,484.81	Spec. Fund
Health Insurance	L-13 9,602.64	“ “
Life Insurance	L-13 36.00	“ “
Medicare	L-12a 315.96	“ “
PERS	L-11 <u>3,287.86</u>	“ “
Total Salaries & Benefits	\$36,727.27	
Vinton Co. National Bank – PO#5629 – Visa bill (3 computer monitors, cables from Best Buy; repairs to Honda Element – air bag sensor)	L-3 837.46	“ “
MT Business Technologies Inc. - PO#5779 – copier maintenance base charge 6/3-9/2 and excess copy charge 3/3-6/2	L-4 <u>365.28</u>	“ “
Total Expenses Special Fund (Purchase Orders)	\$1,202.74	

PURCHASE ORDERS

Speedway SuperAmerica – Blanket PO#1824	L-2	
6/20 Monthly fuel bill		\$292.75
		<i>Current Balance \$249.62</i>

BP America – Blanket PO#1799	L-2	
6/8 Monthly fuel bill		\$154.59
		<i>Current Balance \$306.15</i>
AT&T – Blanket PO#1793	L-5	
6/9 Monthly phone bill		\$47.81
		<i>Current Balance \$210.58</i>
Time Warner Cable – Blanket PO#1820	L-5	
6/10 Monthly business class service		\$119.99
		<i>Current Balance \$0</i>

DISTRICT FUND BALANCES AS OF 6/30/16:

\$264,204.10 Total balance in District Account

\$153,176.04 - Balance in Star Ohio

\$111,028.06 - Balance in District Checking Account

\$168,391.93 Amount to be used only for the following programs/grants/etc.:

\$33,593.90 - Sediment & Erosion Control Inspection Fees – RPC projects
(Any unused amount is returned)

\$4,091.06 - Phase II Funds (County Commissioners)

\$572.90 – Amount that can be used for a project utilizing the following funds:

\$256.44 – Conservation Funds (Rager Fertilizer fine)

\$124.65 – Mall Wetland Sign Funds

\$191.81 – Land Lab Funds (Quail Unlimited donation)

\$2,255.84 – Clear Creek Funds

\$705.90 – Healthy Soils Mini-Grant (ODNR)

\$52,513.58 - Current Staff Liabilities (comp & vacation leave)

\$74,658.75 - Contingent Staff Liabilities (Unemployment–25% of prior year's salaries)

\$95,812.17 Total undedicated funds

PETTY CASH

Beginning Balance \$35.00

Ending Balance \$30.80

RECEIPTS

None

BILLS

USPS – 20 - \$.21 stamps \$ 4.20

SPECIAL FUND BALANCES AS OF 6/30/16:

Balance in Budgeted Appropriation Account - \$324,523.51

Balance in Special Account – \$290,573.20 (Actual Cash)

2016 STATE MATCH

Amount allocated - \$197,454.00 Outstanding balance (to be received in 2015/2016) - \$0

Received to date - \$197,454.00

Special Fund Account Balances

L-1 Salaries \$188,267.10	L-10 Advertising \$3,591.25
L-2 Supplies \$7,864.43	L-11 PERS \$26,757.45
L-3 Equipment \$7,187.33	L-12 Worker's Comp. \$1,521.45
L-4 Repair & Maintenance \$447.67	L-12a Unemployment \$10.00
L-5 Contract Services \$1,972.19	L-12a Medicare \$2,929.54
L-6 Rentals/Lease \$13,120.00	L-13 Health Insurance \$60,326.28
L-7 Specialized Services \$3,800.00	L-13 Health Insurance EAP \$0
L-8 Scholarship \$0	L-13 Life Insurance \$238.80
L-9 Travel Reimbursement \$6,490.02	

Vacation, Sick & Comp Leave Balances (as of 6/24/16)

	<u>Sick Leave</u>	<u>Vacation Leave</u>	<u>Comp Leave</u>
Amy Boyer	882.28	439.93	3.5
Nikki Drake	890.75	398.8	2
Jonathan Ferbrache	175.5	253.5	15.13
Christina Holt	628.93	431.43	3.25
Chad Lucht	2,226.3	372	9.75
Tommy Springer	630.14	101.75	5

“Dedicated Conservation Fund”

Vinton County National Bank

RECEIPTS

Vinton Co. National Bank – checking account interest (May) \$ 26.37

BILLS

None

DEDICATED CONSERVATION FUND BALANCE AS OF 6/30/16:

\$211,962.24 Total Cash Balance
 \$691.56 - Interest Earned
 \$15,380.37 – GPS/GIS Service Funds from Fairfield County Utilities (Water Valve)
 \$8,000.00 – GPS/GIS Service Funds from Violet Township (Curb Inlets, Structures, Storm Piping Size)
 \$14,390.02 – Pesticide Application
 \$42,164.01 – Engineering Program Funds
 \$131,336.28 - Urban Program Funds

There were no public comments.

Dave introduced Brice Shaw, new NRCS Soil Conservationist hired to replace Joe Koehler. Brice shared some information about himself.

Tim has been in contact with Joe Young and John Albert regarding Board of Supervisor candidates for this year's election. In discussions with both Joe and John, there was concern with the lack of traditional farmers on the Board. Kris Thrush of Lancaster and Wendy LaRue of Amanda have both agreed to run in this year's election.

Dave gave his NRCS report. He has six new CSP applications approved. Fairfield County ranks 2nd in the state for the number of contracts. He assisted in the setup of a new ODA rainfall simulator with Rob Hamilton. This rainfall simulator will be at the Brandt farm for the Summer Supervisor School Tour on July 19. Dave discussed the local workgroup meeting held June 29, which was not well attended due to the timing.

Chris presented a list of quarterly transfers: \$20,166.63 needs to be transferred to the Dedicated Conservation Fund from Chase checking account and \$892.22 was paid out of the Chase checking and needs to be reimbursed from the Dedicated Conservation Fund. *Mike made a motion to approve the transfers. Tim seconded. A vote was taken: all in favor.* Motion carried.

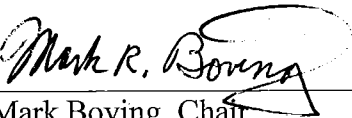
Amy reviewed the five year business plan. She received comments back from Merv Bartholow with Buckeye Lake for Tomorrow. Kevin Elder with ODA and Ed Laramee with the Fairfield County Auditor's office were also given a copy to review; however, she has yet to hear from them.

Amy discussed the tour that we are doing as part of the Summer Supervisor School on Tuesday, July 19. There are currently 86 signed up.

The Great Plains no-till drill was used by Luke Mountjoy to do a habitat planting at the Fairfield County Bird Dog Club in collaboration with Pheasants Forever (PF). Since it does involve PF, Amy would ask that there be no charge for the rental. *Mike made a motion to allow the Fairfield County Bird Dog Club to use the drill at no cost. Don seconded. A vote was taken: all in favor.* Motion carried.

Amy has Tommy looking at what the cost would be to purchase a new drill. There have been changes in the design which could result in less wear and tear and ease of use.

Mike made a motion to adjourn the Board meeting at 5:32 p.m. Don seconded. A vote was taken: all in favor. Motion carried.

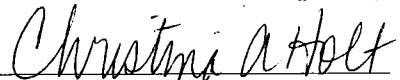


Mark Boving, Chair



Don Rector, Secretary

Minutes & Financial Report by:



Christina Holt, Administrative Assistant