

FAIRFIELD SOIL AND WATER CONSERVATION DISTRICT
REGULAR BOARD OF SUPERVISOR'S MEETING MINUTES

Date: September 14, 2017

Location: Alley Park/Goslin Nature Education Center, 2805 Old Logan Road SE, Lancaster, OH

Board of Supervisors in attendance: Mark Boving, Wendy LaRue, Don Rector, Matt Reese, Tim White

District Staff: Amy Boyer, Nikki Drake, Jonathan Ferbrache, Christina Holt, Chad Lucht, Tommy Springer

Others: Cody Hacker, ODA Program Specialist

Meeting called to order at 7:30 p.m. by Chair Mark Boving.

Amy presented the 2016 Cooperator of the Year awards to Kilbarger Brothers (Roger & Ryan Kilbarger) and RuffWing Farm (John and Cindy Albert). A video of the properties played during the presentation.

Tommy presented Eric Vivian, teacher at Fairfield Union High School, with the 2016 Conservation Education Teacher of the Year award. Tommy also presented the Fairfield Union Land Lab Committee (Kevin Kemmerer & Nancy Bonhomme) with the 2016 Conservation Partner of the Year Award. A video of the land lab and campus of Fairfield Union were shown.

Wendy LaRue announced the winners of the door prizes.

Matt had to leave.

Approval of minutes of August 10, 2017, Board meeting

Motion: Tim Second: Wendy All in favor

Approval of financial report for August 1 - 31, 2017

Motion: Tim Second: Don All in favor

RECEIPTS

3 plat book sold	\$ 60.00	Dist. Fund
Copies sold	98.00	“ “
Luke Mountjoy – fee to rent no-till drill	50.00	“ “
Sylvania Auto Lighting – share of settlement	9.24	“ “
Elder Bros. Farm – fee for 2 tile plan designs (23-RIC-16 & 17-RIC-17)	200.00	“ “
Violet Township – DESC funds (April – June 2017)	6,000.00	“ “
Star Ohio – interest (July)	147.61	“ “
FSWCD Special Fund – reimb. postage to mail August newsletter	238.40	“ “
2 annual meeting tickets sold	<u>28.00</u>	“ “
Total Receipts District Fund	\$6,831.25	
ODA, Soil & Water Conservation – July/August state match	\$ 33,851.00	Spec. Fund
BWC Refund	<u>1,531.42</u>	“ “
Total Receipts Special Fund	\$35,382.42	

BILLS

Verizon Wireless – Ck#5141 – monthly bill (\$127.44 TSP; \$127.46 Phase 2)	254.90	Dist. Fund
U.S.P.S. – Ck#5142 – postage to mail August newsletter	238.40	“ “
Lancaster Eagle-Gazette – Ck#5143 – monthly newspaper subscription (Sept.)	23.30	“ “
Ohio Dept. of Agriculture – Ck#5144 – pesticide business & applicators licenses	<u>140.00</u>	“ “
Total Expenses District Fund	\$656.60	
Salaries (8/4 & 8/18)	L-1 23,985.62	Spec.Fund
Health Insurance	L-13 9,794.76	“ “
Life Insurance	L-13 33.24	“ “

Medicare	L-12a	320.68	“	“
Long-Term Disability (50% match on employees who elect coverage)	L-13	18.32	“	“
PERS	L-11	<u>3,357.97</u>	“	“
		Total Salaries & Benefits \$37,510.59		
HFM Publications LLC – PO#6819 – 2 calendar spots in Lancaster & Pickerington Community Calendars	L-10	300.00		Spec. Fund
Fairfield SWCD – PO#7048 – reimb. postage to mail August newsletter	L-2	238.40	“	“
Time Warner Cable – PO#7062 – monthly business class service	L-5	119.99	“	“
Smetzers Tire Center – PO#7063 – new tire for 2015 GMC Sierra	L-3	220.86	“	“
North End Press – PO#7072 – August newsletter	L-10	1,335.95	“	“
Speedway SuperAmerica – PO#7077 – monthly fuel bill (7/10-8/7/17)	L-2	130.15	“	“
Fleetcor Superfleet MC – PO#7212 – monthly fuel bill (7/8-8/8/17)	L-2	<u>107.72</u>	“	“
		Total Expenses Special Fund (Purchase Orders) \$2,153.07		

PURCHASE ORDERS

BP America – Blanket PO#1549	L-2			
8/8 Monthly fuel bill			\$73.33	
			<i>Current Balance \$143.73</i>	

DISTRICT FUND BALANCES AS OF 8/31/17:

\$260,613.26	Total balance in District Account	
	\$154,568.16 - Balance in Star Ohio	
	\$106,045.10 - Balance in District Checking Account	
\$175,004.96	Amount to be used only for the following programs/grants/etc.:	
	\$37,589.48 - Sediment & Erosion Control Inspection Fees – RPC projects (Any unused amount is returned) Restricted Funds	
	\$2,088.43 - Phase II Funds (County Commissioners) Restricted Funds	
	\$572.90 – Amount that can be used for a project utilizing the following funds:	
	\$256.44 – Conservation Funds (Rager Fertilizer fine) Committed Funds	
	\$124.65 – Mall Wetland Sign Funds Assigned Funds	
	\$191.81 – Land Lab Funds (Quail Unlimited donation) Assigned Funds	
	\$2,255.84 – Clear Creek Funds Restricted Funds	
	\$472.80 – 2016 Healthy Soils Mini-Grant for Cover Crops (ODNR) Restricted Funds	
	\$26.28 – 2017 Healthy Soils Mini-Grant for Soil Sieves Restricted Funds	
	\$55,903.17 - Current Staff Liabilities (comp & vacation leave) Assigned Funds	
	\$76,096.06 - Contingent Staff Liabilities (Unemployment–25% of prior year’s salaries) Assigned Funds	
\$85,608.30	Total undedicated funds	

PETTY CASH

Beginning Balance \$24.25
Ending Balance \$8.92

RECEIPTS

None

BILLS

4 newsletters returned (2 at \$.58; 2 at \$1.21)	\$ 3.58
16 newsletters returned (2 at \$1.21; 14 at \$.58)	10.54
1 newsletter returned	<u>1.21</u>
	\$15.33

SPECIAL FUND BALANCES AS OF 8/31/17:

Balance in Budgeted Appropriation Account - \$216,109.54

Balance in Special Account – \$271,340.32 (Actual Cash)

2017 STATE MATCH

Amount allocated - \$182,020.00

Outstanding balance (to be received in 2017/2018) - \$148,169.00

Received to date - \$33,851.00

Special Fund Account Balances

L-1 Salaries \$113,123.89	L-10 Advertising \$1,806.15
L-2 Supplies \$7,442.11	L-11 PERS \$15,597.53
L-3 Equipment \$8,055.64	L-12 Worker’s Comp. \$1,424.79
L-4 Repair & Maintenance \$510.86	L-12a Unemployment \$10.00
L-5 Contract Services \$3,834.66	L-12a Medicare \$1,876.22
L-6 Rentals/Lease \$13,120.00	L-13 Health Insurance \$39,241.92
L-7 Specialized Services \$3,800.00	L-13 Health Insurance EAP \$0
L-8 Scholarship \$0	L-13 Life Insurance \$167.46
L-9 Travel Reimbursement \$6,024.03	L-13 Long Term Disability \$74.28

Vacation, Sick & Comp Leave Balances (as of 9/1/17)

	<u>Sick Leave</u>	<u>Vacation Leave</u>	<u>Comp Leave</u>
Amy Boyer	957.38	456.13	4.5
Nikki Drake	1007.6	477.75	7.13
Jonathan Ferbrache	254.10	178.10	7.13
Christina Holt	718.03	443.63	5.5
Chad Lucht	2,339.16	421.20	0
Tommy Springer	734.99	130.35	1.88

“Dedicated Conservation Fund”

Vinton County National Bank

RECEIPTS

Vinton Co. National Bank – checking account interest (July) \$ 52.37

BILLS

None

DEDICATED CONSERVATION FUND BALANCE AS OF 8/31/17:

\$246,699.07 Total Cash Balance
 \$1,171.22 - Interest Earned
 \$14,917.37 – GPS/GIS Service Funds from Fairfield County Utilities (Water Valve) **Assigned Funds**
 \$8,000.00 – GPS/GIS Service Funds from Violet Township (Curb Inlets, Structures, Storm Piping Size) **Assigned Funds**
 \$23,646.11 – Pesticide Application **Committed Funds**
 \$82,758.70 – Engineering Program Funds **Committed Funds**
 \$116,205.67 - Urban Program Funds **Committed Funds**

There were no public comments.

Any discussed dam watch for the conservancy districts. Amy is attending a meeting on October 3 with Jon Kochis, EMA Director, to learn more.

Motion to approve.

Motion: Wendy Second: Don All in favor

Richard Boucher rented the Great Plains No-till Drill and had issues with the seed going in. He found that all but one tube was plugged and had to clean them before he could use it. Mr. Boucher asked if the \$50 fee paid could go toward his rental balance.

Motion to credit \$50 toward Mr. Boucher's no-till drill rental balance.

Motion: Tim Second: Wendy All in favor

Cody Hacker announced that both Mark & Tim were re-elected to serve another three-year term starting January 1, 2018.

Motion to Adjourn at 8:30 p.m.

Motion: Tim Second: Don All in favor

Mark Boving, Chair

Matt Reese, Secretary

Minutes & Financial Report by:

Christina Holt, Administrative Assistant