

**FAIRFIELD SOIL & WATER CONSERVATION DISTRICT
SUPERVISORS MEETING**

Date: September 8, 2016

Location: Immediately following the Annual Meeting/Banquet at Alley Park's Goslin Nature Education Center in Lancaster, Ohio

Board of Supervisors in attendance: Mark Boving, Don Rector, Matt Reese, Tim White, Mike Wolfe

District Staff: Amy Boyer, Nikki Drake, Jonathan Ferbrache, Chris Holt, Chad Lucht, Tommy Springer

NRCS: Dave Libben, Brice Shaw, Soil Scientist Brian Cooley

Meeting called to order at 8:34 p.m. by Mark Boving.

The minutes from the August 11, 2016, Board meeting were reviewed. *Tim made a motion to approve the minutes. Don seconded. A vote was taken: all in favor.* Motion carried.

The financial report was reviewed. *Mike made a motion to approve the financial report. Tim seconded. A vote was taken: all in favor.* Motion carried.

RECEIPTS

2 plat books sold	\$ 40.00	Dist. Fund
19 annual meeting/banquet tickets	247.00	“ “
Brooks Rice – drill rental (1.7 acres)	20.40	“ “
Star Ohio – interest (July)	67.44	“ “
FSWCD Special Fund – reimb. ckg. account for postage to mail August newsletter	255.42	“ “
Ken Mason – deposit for drill rental	<u>50.00</u>	“ “
Total Receipts District Fund	\$680.26	
ODA, Soil & Water Conservation – July/August state match payment	42,834.00	Spec. Fund

BILLS

John Donley – Ck#5061 – remainder of sediment & erosion control inspection fees for Meadowmoore, Section 2, Phase 2 & Section 4	6,411.85	Dist. Fund
GBI Investments – Ck#5062 – remainder of sediment & erosion control inspection fees for Dollar General Pleasantville	2,166.27	“ “
United Landmark LLC – Ck#5063 – chemical for Violet Township pesticide work	149.50	“ “
USPS – Ck#5064 – postage to mail August newsletter	255.42	“ “
Nextel Communications – Ck#5065 - monthly cell bill (\$84.23 TSP; \$64.24 Phase 2 funds)	148.47	“ “
Ohio Department of Agriculture – Ck#5066 – pesticide licenses/renewals (3 staff/ 1 business)	140.00	“ “
Vinton Co. National Bank – Ck#5067 – Visa bill (candy for Violet Festival)	7.78	“ “
Lancaster Eagle-Gazette – Ck#5068 – monthly newspaper subscription (September)	<u>23.30</u>	“ “
Total Expenses District Fund	\$9,302.59	

Salaries (8/5 & 8/19)	L-1 23,484.82	Spec. Fund
Health Insurance	L-13 9,602.64	“ “
Life Insurance	L-13 36.00	“ “
Medicare	L-12a 315.96	“ “
Workers Comp.	L-12 72.36	“ “
PERS	L-11 <u>3,287.86</u>	“ “
Total Salaries & Benefits	\$36,799.64	

BW Tire Pickerington – PO#6432 – repair to F-150	L-3 41.83	Spec. Fund
Speedway SuperAmerica – added to blanket PO#1824	L-2 500.00	“ “
Vinton Co. National Bank – PO#6765 – Visa bill (disposable gloves for water sampling/office use)	L-2 8.09	“ “
Vinton Co. National Bank – PO#6766 – Visa bill (A. Boyer & C. Lucht to 2016 Ohio GIS Conference on 9/28-9/30; J. Ferbrache to 8/24-8/25 Ohio	L-9 803.00	“ “

Statewide Floodplain Mgmt. Conference; T. Springer to Ohio Pollinator Habitat Symposium on 8/31)

HFM Publications LLC – PO#6767 – 2 calendar ad spots (Lancaster & Pickerington 2017 calendars)	L-10	300.00	“	“
Ohio University – PO#6771 – share of costs for 2 interns	L-5	446.64	“	“
Fairfield SWCD – reimb. cost for postage to mail August newsletter	L-2	255.42	“	“
North End Press – PO#6951 – printing & mailing August newsletter	L-10	1,228.50	“	“
Office Mart – PO#6952 – misc. office supplies	L-2	68.16	“	“
Christina Holt – PO#7081 – replenish petty cash fund	L-2	34.79	“	“
Total Expenses Special Fund (Purchase Orders)		\$3,686.43		

PURCHASE ORDERS

Speedway SuperAmerica – Blanket PO#1824 8/15 Monthly fuel bill	L-2	\$221.07		<i>Current Balance \$428.82</i>
BP America – Blanket PO#1799 8/12 Monthly fuel bill	L-2	\$152.72		<i>Current Balance \$321.74</i>
AT&T – Blanket PO#1793 8/9 Monthly phone bill	L-5	\$48.48		<i>Current Balance \$113.62</i>
Time Warner Cable – Blanket PO#6032 8/12 Monthly business class service	L-5	\$119.99		<i>Current Balance \$119.99</i>

DISTRICT FUND BALANCES AS OF 8/31/16:

\$245,433.22	Total balance in District Account
	\$153,309.19 - Balance in Star Ohio
	\$92,124.03 - Balance in District Checking Account
\$156,078.71	Amount to be used only for the following programs/grants/etc.:
	\$22,624.15 - Sediment & Erosion Control Inspection Fees – RPC projects (Any unused amount is returned)
	\$3,962.58 - Phase II Funds (County Commissioners)
	\$572.90 – Amount that can be used for a project utilizing the following funds:
	\$256.44 – Conservation Funds (Rager Fertilizer fine)
	\$124.65 – Mall Wetland Sign Funds
	\$191.81 – Land Lab Funds (Quail Unlimited donation)
	\$2,255.84 – Clear Creek Funds
	\$705.90 – Healthy Soils Mini-Grant (ODNR)
	\$51,298.59 - Current Staff Liabilities (comp & vacation leave)
	\$74,658.75 - Contingent Staff Liabilities (Unemployment–25% of prior year’s salaries)
\$89,354.51	Total undedicated funds

PETTY CASH

Beginning Balance \$28.05
Ending Balance \$.21

RECEIPTS

None

BILLS

4 newsletters returned at \$1.16 each	\$ 4.64
11 newsletters returned at \$1.16 each	12.76
1 newsletter returned	1.16
8 newsletters returned at \$1.16 each	9.28

SPECIAL FUND BALANCES AS OF 8/31/16:

Balance in Budgeted Appropriation Account - \$246,115.59
 Balance in Special Account – \$254,999.28 (Actual Cash)

2016 STATE MATCH

Amount allocated - \$201,228.00 Outstanding balance (to be received in 2016/2017) - \$158,394.00
 Received to date - \$42,834.00

Special Fund Account Balances

L-1 Salaries \$141,297.46	L-10 Advertising \$2,062.75
L-2 Supplies \$6,538.37	L-11 PERS \$20,181.73
L-3 Equipment \$7,145.50	L-12 Worker’s Comp. \$1,449.09
L-4 Repair & Maintenance \$447.67	L-12a Unemployment \$10.00
L-5 Contract Services \$1,165.58	L-12a Medicare \$2,297.62
L-6 Rentals/Lease \$13,120.00	L-13 Health Insurance \$41,121.00
L-7 Specialized Services \$3,800.00	L-13 Health Insurance EAP \$0
L-8 Scholarship \$0	L-13 Life Insurance \$166.80
L-9 Travel Reimbursement \$5,312.02	

Vacation, Sick & Comp Leave Balances (as of 8/19/16)

	<u>Sick Leave</u>	<u>Vacation Leave</u>	<u>Comp Leave</u>
Amy Boyer	891.93	425.23	7.25
Nikki Drake	893.15	392.60	.13
Jonathan Ferbrache	189.90	223.90	2.38
Christina Holt	641.08	422.73	0
Chad Lucht	2,244.7	395.80	8.5
Tommy Springer	648.54	100.15	6.88

“Dedicated Conservation Fund”

Vinton County National Bank

RECEIPTS

Vinton Co. National Bank – checking account interest (July) \$ 26.14

BILLS

None

DEDICATED CONSERVATION FUND BALANCE AS OF 8/31/16:


\$231,288.92	Total Cash Balance
	\$743.83 - Interest Earned
	\$15,380.37 – GPS/GIS Service Funds from Fairfield County Utilities (Water Valve)
	\$8,000.00 – GPS/GIS Service Funds from Violet Township (Curb Inlets, Structures, Storm Piping Size)
	\$14,318.38 – Pesticide Application
	\$59,686.35 – Engineering Program Funds
	\$133,159.99 - Urban Program Funds

There were no public comments.

The 2017 budget (Level 3) was discussed. The state match formula has changed again, providing us a little less than originally budgeted this year. We may want to contact legislature in the future to push to get the formula back up. *Mike made a motion to approve the Level 3 budget. Matt seconded. A vote was taken: all in favor.* Motion carried.

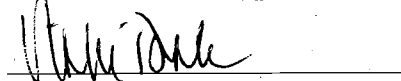
Jason Robinson from the National Wild Turkey Federation was in the audience. Tommy spoke to him about the replacement of our no-till drill. We may be able to get \$5,000 from them towards the purchase of a new seeder.

Tim made a motion to adjourn the Board meeting at 8:42 p.m. Don seconded. A vote was taken: all in favor. Motion carried.



Mark Boving, Chair


Don Rector, Secretary

Minutes taken & typed by:


Nikki Drake, Engineering Technician

Financial Report by:


Christina Holt, Administrative Assistant