

FAIRFIELD SOIL AND WATER CONSERVATION DISTRICT
REGULAR BOARD OF SUPERVISORS' MEETING MINUTES

Date: March 8, 2018

Location: 831 College Ave., Suite B, Lancaster, Ohio

Board of Supervisors in attendance: Mark Boving, Wendy LaRue, Don Rector, Tim White
Matt Reese was unable to attend.

District Staff: Nikki Drake, Jonathan Ferbrache, Chris Holt, Chad Lucht, Tommy Springer

NRCS: Dave Libben, Brice Shaw

Others: Sarah Martin & Rich Lamp with Fairfield County Farm Bureau

Meeting called to order at 4:10 p.m. by Chair Mark Boving.

Into executive session for interviews for District Manager position at 4:10 p.m.

Motion: Tim Second: Wendy Roll call: Mark - yes; Wendy - yes; Don - yes; Tim - yes

Out of executive session at 5:50 p.m.

Motion: Wendy Second: Tim Roll call: Wendy - yes, Don - yes, Tim – yes; Mark - yes

Nikki Drake has been selected to assume the duties of District Manager.

Motion: Don Second: Wendy All in favor

Approval of minutes of February 8, 2018, Board meeting

Motion: Tim Second: Don All in favor

Approval of financial report for February 1-28, 2018

Motion: Don Second: Wendy All in favor

RECEIPTS

175 tree packets sold	\$ 2,829.50	Dist. Fund
2 plat books	40.00	“ “
Jane Bruns – balance due on seeder rental	1.20	“ “
Re-enter Ck#5153 (Verizon)	254.90	“ “
Star Ohio – interest (January)	188.31	“ “
FSWCD Special Fund – reimb. postage to mail February newsletter	<u>240.64</u>	“ “
Total Receipts District Fund	\$3,554.55	
ODA, Soil & Water Conservation – February state match	\$ 14,290.00	Spec. Fund
Total Receipts Special Fund	\$14,290.00	

BILLS

Chase Bank – auto – stop payment fee for ck#5153 (Verizon) never cleared bank	25.00	Dist. Fund
Chase Bank – auto – reorder box of deposit slips	32.00	“ “
Verizon Wireless – Ck#5176 – monthly bill (\$127.52 P2; \$127.50 TSP)	255.02	“ “
Alexis Kougher – Ck#5177 – 2017 college scholarship recipient	500.00	“ “
Lancaster Eagle-Gazette – Ck#5178 – monthly newspaper subscription (March)	<u>23.09</u>	“ “
Total Expenses District Fund	\$835.11	
Salaries (2/2 & 2/16)	L-1 23,985.61	Spec.Fund
Health Insurance	L-13 9,794.76	“ “
Life Insurance	L-13 33.24	“ “
Medicare	L-12a 321.38	“ “
Long-Term Disability (match on employees who elect coverage)	L-13 30.66	“ “
Short-Term Disability (match on employees who elect coverage)	L-13 16.72	“ “
PERS	L-11 <u>3,357.96</u>	“ “

\$82,758.70 – Engineering Program Funds **Committed Funds**

\$116,205.67 - Urban Program Funds **Committed Funds**

Tim attended the Fairfield County Farm Bureau meeting last night to inquire on the possibility of holding a joint annual meeting. Sarah Martin (organization leader) and Rich Lamp (membership) are attending the meeting as representatives of the Fairfield County Farm Bureau. In 2018, Fairfield SWCD is celebrating 75 years and Fairfield Co. Farm Bureau is celebrating 97. The SWCD is currently “penciled in” for Thursday, September 13 at the Fairfield County Fairgrounds (Ed Sands building). Sarah will check on whether that date will work. She will also get in contact with the fairgrounds to see if they can get the Ed Sands building at no cost. Farm Bureau may do a gun raffle at the event. After discussion it was decided to get both groups committees together to discuss the details. The SWCD committee consists of Tim, Matt and Dave Libben.

Tim was reminded to select two additional people to help with the nominating committee. Nikki gave a deadline of April to let her know who will be seeking re-election on the board.

Dave gave the NRCS report. There is one EQIP CAP Forestry Management Plan that was approved. Next month he will have the board review and sign the civil rights/policy review.

The Cooperative Working Agreement between USDA/NRCS, ODA/DSWC & FSWCD was reviewed and Mark signed for 2018.

The Buckeye Lake Watershed Coordinator was discussed. Both Licking and Perry SWCD are applying for a watershed coordinator. Jonathan reviewed an e-mail dated February 8 that he sent to Licking/Perry SWCD and Ben Carpenter, Perry Co. Commissioner which described the process he hopes to go through. Jonathan provided what he believes a watershed coordinator for Buckeye Lake needs to provide. The letter of collaboration needs to have deliverables attached to it. If Fairfield SWCD is to provide 5-10% of Jonathan’s time on the project, after 3 years there needs to be tangible things that benefit the watershed. Perry SWCD is looking for financial assistance and equipment sharing. Jonathan shared with Perry SWCD that he would like the coordinator in our office one day a week for the first couple of months so that our database can be cleaned up and modernized so it can be shared with all three counties.

Motion to allow Nikki Drake the ability to sign letters of collaboration for Licking & Perry SWCD in their pursuit of Watershed Coordinator grants.

Motion: Tim Second: Don All in favor

The annual planning meeting was discussed. The staff will meet prior to the April board meeting.

Motion to designate Nikki Drake signing authority on conservation plans on behalf of the Board of Supervisors.

Motion: Wendy Second: Tim All in favor

Adjourn at 6:32 p.m.

Motion: Wendy Second: Tim All in favor

Mark Boving, Chair

Matt Reese, Secretary

Minutes & Financial Report by:

Christina Holt, Administrative Assistant